

The **Parks and Recreation Board** met Monday, August 21, 2006 at 4:30pm in the Board of Works Room at City Hall.

Present at said meeting were Paula Woods, Mike Dana, Garnet Peck, Leon Trachtman, Karen Springer and Attorney John Sorensen. Joe Payne, Pennie Ainsworth, Lee Booth, Chris Foley, Brenda Lorenz, Brian Tunis, and Cheryl Kolb represented the Department. Council members Gil Satterly and Ann Hunt were present. Absent was Council Member Gerry Keen.

Paula convened the Board at 4:30 pm.

The first item on the agenda was the approval of the minutes of the July 17 meeting. Leon motioned to approve the minutes as presented. Garnet seconded the motion, and the motion carried.

**Superintendent** – Joe reported on the following:

- Noted the Council Report was included in the mailing along with the 2006 Celery Bog Nature Area Information sheet.
- There was a Redevelopment Commission meeting today at noon, at which we requested and received an appropriation for \$50,000.00 from the Sagamore TIF to extend Nighthawk Trail along Sagamore Parkway at the east end, past where the spur goes off into Barberry neighborhood to the Sagamore Ridge apartments. We hope to build the short piece this fall.
- Joe distributed a TIF project list from the Redevelopment Commission meeting today that shows many of the projects that we are working on.
- Joe invited everyone to a dedication ceremony for the extension of the Northwest Greenway Trail at 10:30am, Thursday morning at Sagamore Park Centre and Westminster Village.
- Joe pointed out a couple of nice pictures of the new fountain taken by Bob Bauman.

**Assistant Superintendent** – Pennie reported on the following:

- The 12<sup>th</sup> annual Global Fest will be held on Saturday, September 2 from 10 am until 9 pm at Morton Community Center. The festivities begin on Friday at 4 pm with a Naturalization Ceremony with approximately 100 new citizens being sworn in by Judge Allen Sharp. Global Fest is a free event, with the exception of food and items on sale from the International Market Place. Entertainment is provided throughout the day on two stages. Cultural displays are inside Morton where participants can visit the different booths and have their passport stamped.
- Softball season is completed – coed tournament play ended last week and the men's tournament ended on August 9. We had eight men's teams and twenty-eight coed teams.
- Last Thursday a professional photographer was at Lommel and Tapawingo Park to take pictures of our playground equipment for Miracle Playground. Our equipment might be featured in next year's catalog.

**Parks** – Lee reported on the following:

- Noted inspections are available.
- We have been preparing a section of the Northwest Greenway Trail for this Thursday's dedication.
- We have been tweaking the new plaza fountain.
- The closing of the pool has begun.
- Routine maintenance performed.
- Preparing for Global Fest.

**Recreation** – Chris reported on the following:

- The pool closed for the season on August 13. Season enrollment for swim lessons was 1,521.
- The Fall Recreation Brochure is currently at the printer and will be mailed this week. Mail-in registrations will begin immediately. Walk-in and phone-in registrations begin on Thursday, September 7.

**Morton Center** – Brenda reported on the following:

- The Morton Center registration total for the summer session is now 988 compared to last year's total at this time of 1,077, a decrease of 8%.
- Attended the Greater Lafayette Home Educators Association Open House at Faith Baptist Church on Thursday night, August 17, and the Purdue Graduate Fair Friday morning, August 18, at Stewart Center to promote Morton classes.
- Bouma-Betten has begun replacing ceiling tiles in eleven rooms at Morton. They have the old ceiling tiles removed in six rooms, and new ceilings back in place in one room at this point.

**Beautification & Stewardship** – Brian reported on the following:

- Ecologic has done the initial spraying at Celery Bog Nature Area and Trailhead Park for the restoration work.
  - Squirrel damage update: spray worked with some explanation given.
  - Adopt-A-Spot program update: Cook Biotech has pulled out of its site. They make take a smaller site. Purdue Research Foundation group may be interested in a site.
  - Wednesdays in the Wild program update: 8/16 Mosquito program was excellent! 8/30 there will be two programs; one offered during the day and another offered during the evening.
- Programs for September-November will be announced soon.

## **Old Business**

### **River Vineyard Church**

Joe noted the River Vineyard Church's submission of a proposal outline for lease of spaces at the Morton Community Center. Brenda briefed the Park Board members on how we have handled weekend rentals in the past and how we are presently handling Bach Chorale's usage of the facility. Brenda's main concern is finding staff for the facility during the RVC's usage time, noting it would be difficult to find someone to work on Sundays, particularly from within our own group of employees. RVC says they would be more than willing to provide someone to work the rental period, noting they do not want to overstep their boundaries with us. John Sorensen recommended that if we leave staffing to the RVC, we should include additional liability wordage to the contract pertaining to damages and wear-and-tear of the facility. There is concern from the staff that we would be opening the door for other groups wanting to use the facility on Sundays, a day the facility normally would be closed. Brenda noted there are small details that need addressing, particularly those of winter, such as clearing snow from the parking lot and sidewalks. These are generally taken care of early Monday, before the facility opens for business. The RVC said they would take care of the issue, noting they would hire a plowing service, just as they would with any other facility they would be using. Paula noted we are not opposed to the offer, provided the details are worked out, and are legally covered. The consensus of the Board is their supportiveness of the proposal presented by the River Vineyard Church, provided all details from both groups are covered. RVC requested sitting down every year, or even quarterly, with the Board in this type of setting to review and receive feedback with how things are going with the

two groups. Joe suggested we provide RVC with Morton's Standard Use Agreement form for them to give to their attorney for drafting a working agreement between the two entities, taking all items discussed today into consideration.

### **Lincoln Park**

Joe provided the Board with a revised site plan for viewing based on the information received at the public meeting that was held regarding Lincoln Park. State Historic Preservation Officer approval is still needed, telling us what we can do with the available funding, which is limited. We are hopeful to have concrete and a shelter installed this fall, with playground equipment going in later.

### **Art on the Wabash**

Joe reported planning for Art on the Wabash is continuing, noting Brenda continues to work with Bev Shaw, Shelley Lowenberg-DeBoer, and Susie Coles on putting this event together, with support from Mayor Mills. Most of the details have been worked out. KitchenArt is providing the sole sponsorship of the event for \$3,500.00 this year. All area high schools have been invited to participate, with Central Catholic and Jeff showing interest in participating. Banners have been ordered. The Morton Community Center art classes will be included in an informational handout about classes available in the community, at the information booth the day of the event. We will be placing a banner, 8' x 3', in our park. We have received a very good response to the event, with over three dozen applicants, and thirty-some that have been approved. With this response, we plan on this being an annual event. It was noted that KitchenArt's name would be advertised on the banner. Mike motioned to approve the proposed banner showing the sponsor's name. Leon seconded the motion, and the motion carried.

### **New Business**

#### **Auction – Surplus List**

Joe noted we have an auction surplus list that requires approval. The City is having an auction on Saturday in which there will be a small fee for the auctioneer from each department. Revenue from the auction will go back to our Park Board unappropriated fund. Mike motioned to approve the auction surplus list as presented. Garnet seconded the motion, and the motion carried.

#### **Transfer of Vehicles**

Lee requested Board approval for the transfer of a 1999 Dodge Dakota with the last four digits of the VIN being 9433. We would like to transfer the vehicle from the Parks & Recreation department to the Street department. Garnet motioned to approve the transfer as presented. Mike seconded the motion, and the motion carried.

#### **Cross Country Request**

Chris presented a request from Brock Touloukian, West Lafayette High School Athletic Director, for use of the Cumberland Park area for a cross-country meet on Tuesday, August 29, 3:30pm-6:30pm. They would also like to request use of the North shelter at Cumberland Park, requesting the fee for the shelter to be waived. Mike motioned to approve the request for the meet as presented. Leon seconded the motion, and the motion carried.

#### **West Lafayette Student Council Request**

Joe presented a request on behalf of the West Lafayette High School Student Council, which is requesting exclusive use of the basketball courts in Cumberland Park and

would like to reserve the South shelter at the park, paying either the fee or requesting the Board to waive the fee, for their Homecoming parade from 5:00pm – 8:00pm on Friday, September 15. Leon motioned to approve the Council's request for exclusive use of the basketball courts at Cumberland Park and use of the South shelter at no charge. Mike seconded the motion, and the motion carried.

### **Twenty-first Century Scholars Program**

Joe presented a request on behalf of Mayor Mills for a donation of seventy-five passes for Riverside Skating Center for ice-skating (to match a Tropicanae Cove commitment from the City of Lafayette). They will be provided to students as a reward for those students that sign up on Scholars Day for the Twenty-first Century Scholars program. Mike motioned to approve the request for the donation of rink admission passes as presented. Garnet seconded the motion, and the motion carried.

### **West Lafayette School Board**

Paula reported on behalf of Karen Springer who needed to leave the meeting early:

- Enrollment for the 2006-07 school year is around 2000. The official count will be given in September.
- Work begins today on the new Happy Hollow School gym floor. Anticipated completion is five weeks unless mold is found when the existing floor is pulled up. A tent has been put up on the old tennis courts near the swimming pool for the PE classes to use and for indoor lunch recess; students will also use the Burtsfield gym for PE classes when needed.

### **Wabash River**

Mike reported the Wabash River Enhancement Corporation had some retreat planning activities this summer, which were completed very successfully. Mike passed around a map that is a drawing of a trail plan for State Visionary Trails. The importance of it for us is that the segment of the trail through Tippecanoe County, the Wabash River Corridor, is designated as a Priority State Visionary Trail.

Paula reported the Wabash River Parkway Commission and Wabash River Enhancement Corporation are co-sponsoring an exhibit of art about the Wabash River at the West Lafayette Public Library this fall.

### **Other**

#### **Vending Agreement**

Chris reported it has come to our attention that we have had some difficulty with our former vending company. To rectify the situation, we have decided to find a different vending company. Currently Coca-Cola provides all of our soft drinks. Sue Mattern has been overseeing the project to look for a company to provide snacks to Morton Community Center, Riverside Skating Center, and the municipal pool. We have a machine at Morton Community Center, and the machine at the rink and at the pool switch between seasons. Based on the information we sent out, the different vending companies that responded came back with the same percentage rate. There are some little things in favor of All American Vending, and references Sue checked gave very good reviews about the company. Chris asked John to review a couple of agreement forms that we are considering using for our official document to have signed between the vending company and us. We would like to enter into agreement with All American Vending to provide our vending services. Garnet motioned to approve the agreement as presented. Mike seconded the motion, and the motion carried.

### **Truck Transfer**

Joe reported, as discussed previously, the Engineering department transferred a three-quarter ton truck to us, and we transferred a truck to the Street department, a 1999 Dodge Dakota. This enabled us to use a CCD appropriation, originally for Engineering, to purchase a new Chevrolet truck off the State Quantity Purchase Award List (which is how we have purchased our last six trucks). The State QPA allows us get a \$20,000.00+ truck for about \$14,000.00. Three trucks will be surplus by Street and Wastewater Treatment Utility, along with the one that we have given them, and the funds received from the sale will be used to help purchase two new Chevrolet trucks off the QPA list, saving approximately \$7,000.00 per vehicle. There is a city-approved, take-home vehicle list, which addresses every department, including all police and fire vehicles. Joe requested approval to move the presently assigned 2004 Chevrolet half-ton truck into the maintenance fleet and take home the new 2006 Chevrolet truck. Mike motioned to approve the transfer of vehicles as presented. Leon seconded the motion, and the motion carried.

### **Cumberland Park Study**

Joe reported he approved a proposal from Carol Lemke for a Purdue Aquatic Botany class this fall; they will be giving us recommendations on management of the Cumberland Park retention pond. Mike motioned endorsement of the proposal. Garnet seconded the motion, and the motion carried.

### **Goose Droppings**

Joe reported that as part of a federal program that is tied into the Center for Disease Control, various parts of the county are being tested where geese gather and leave their droppings. An area around the Celery Bog, and certain areas along the trail, will be tested. We should have more information to pass out at a future Park Board meeting.

### **Purchase Orders**

N/A

### **Pay Claims**

Leon motioned for claims to be paid. Mike seconded the motion, and the motion carried.

### **Adjourn**

The meeting adjourned at 6:00pm.

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Presiding Officer

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Secretary